



Stall Booking Request Form

						Photograph
1.	Name of the main applicant (IN BLOCK LETTER):					
2.	ID:					
3.	Department:					
4.	Address:					
5.	Phone:					
6.	Category of Stall (Select <u>only ONE</u>)					
	<input type="checkbox"/> Garments	<input type="checkbox"/> Audio	<input type="checkbox"/> Food	<input type="checkbox"/> Game	<input type="checkbox"/> Variety Store	<input type="checkbox"/> Gift item
	<input type="checkbox"/> Others (specify)					
7.	List of items to be sold at the stall:					

Student's Signature

Terms and condition:

1. Last date of submission of the completed form is **April 11, 2013 to the Office of Student Affairs, Level 3, Admin Building**
2. AIUB reserves all the rights to accept or reject any application. Final selection of stall based on different categories will be informed individually.
3. Before the confirmation of final selection, students are advised not to purchase any items for stalls.
4. The size of each stall is **8' X 8'**.
5. 1 table, 2 chairs, 1 fan, 1 tube light and 1 power socket will be provided in each stall.
6. Charge for every stall is **Tk. 1000**. It has to be paid to the OSA within 24 hours of final selection.
7. Stall owners have to do the decoration of their stalls with their own expenses following the theme of the fair.
8. Location and Position of the stall will be based on lottery.
9. The date of handover of the stalls is **April 13, 2013 at 12.00 PM**. Stall owners will have to complete their stall decoration on or before **9.00 AM, April 14, 2013**.